

**MEETING OF THE STATES PARTIES TO THE  
CONVENTION ON THE PROHIBITION OF THE  
DEVELOPMENT, PRODUCTION AND STOCKPILING OF  
BACTERIOLOGICAL (BIOLOGICAL) AND TOXIN  
WEAPONS AND ON THEIR DESTRUCTION**

Geneva, 4-8 December 2017

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To the Permanent Representatives in Geneva of the  
States Parties and Signatories to the Convention on the Prohibition  
of the Development, Production and Stockpiling of Bacteriological  
(Biological) and Toxin Weapons and on their Destruction

25 October 2017

**BIOLOGICAL WEAPONS CONVENTION – MEETING OF STATES PARTIES**

Excellency,

The 2017 Meeting of States Parties to the Biological Weapons Convention (BWC) will be held at the Palais des Nations from 4 to 8 December 2017. I would hereby like to inform you of the practical arrangements for the meeting.

The Meeting is open to all States Parties and Signatories to the BWC. It will commence at **10:00 on Monday 4 December in Conference Room XVIII** (E Building, 1st floor, Door 40).

Formal credentials are **not** required for the Meeting of States Parties. States Parties and Signatories are instead requested to register their participation by letter or note verbale addressed to the Implementation Support Unit (ISU), listing the details of their delegation as they would like them to appear in the official List of Participants. Please clearly identify the head of delegation. To avoid delays, I would kindly request delegations to register **no later than Friday 24 November 2017**.

Participants already in possession of UNOG badges can proceed directly to the meeting room. Participants who do not already have UNOG badges need to register with the new online Indico system at <https://reg.unog.ch/event/22463/> and follow the process described. A [user guide](#) is available for reference. For any queries, please contact the ISU on [bwc@unog.ch](mailto:bwc@unog.ch).

Participants needing to collect a UNOG badge will be able to do so at the Pass and Identification Unit at the Pregny Gate of the Palais des Nations from **12:00 on Friday 1 December 2017, or from 08:00 on Monday, 4 December**. Participant must bring a copy of the letter / note verbale or e-ticket / QR code in order to speed up the process. Participants are advised to come to the Pregny Gate well in advance to allow enough time for security checks.

It is envisaged that the general debate will be held on 4 December. The list of speakers for the general debate will be open from Monday 6 November. To inscribe on the list, please send a request by e-mail to [bwc@unog.ch](mailto:bwc@unog.ch). Where possible, please indicate the name and title of the speaker. Places on the list will be allocated in the order that requests are received, although the usual priority will be granted to speakers of ministerial or similar rank, and those speaking on behalf of groups.

Given that a large number of States Parties are expected to take part in the general debate, it is requested that statements be kept to a limited duration, ideally 5 minutes, and not exceeding a maximum of 7 minutes (statements made on behalf of groups may be longer). This will allow the general debate to be completed on time.

States intending to submit working papers to the Meeting of States Parties are encouraged to do so as soon as possible in order that the documents are processed and made available to all participants in good time. Such documents should be submitted in Microsoft Word format to [bwc@unog.ch](mailto:bwc@unog.ch). Any State wishing to organize a side event during the Meeting of States Parties should contact the ISU to discuss the details.

Detailed information on the arrangements for the Meeting of States Parties is provided in the attached Aide-Mémoire. Please review this document carefully prior to registration. Further information and official

documents for the Meeting of States Parties can be obtained on the BWC website at <http://www.unog.ch/bwc/meeting>. Any queries can be directed to me at telephone number 022 917 2230, fax number 022 917 0483, or e-mail: [bwc@unog.ch](mailto:bwc@unog.ch).

Please accept, Excellency, the assurances of my highest consideration.



Daniel Feakes  
Chief, BWC Implementation Support Unit

Attachments:

- 1) Aide-Mémoire for participants from States Parties, Signatory States, Observer States, intergovernmental organizations and non-governmental organizations.